



## Digital portal: Granting access to a service or provider via eForms

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efoms - SCSWS - Google Chrome  
efoms.careinspectorate.com/eForms.php

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Welcome to eForms

Username:  
USERNAME

Password:  
.....

Login

Password reset  
Terms of use

The Contact Centre helpline: 0345 600 9527

Log in to the provider or service account in the eforms system

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Home Documents Notifications News Users Grant Portal Access Inspector

Welcome to eForms

Information

Password reset  
1 January 2021

Adult services (Older people care homes and Care at home service only)  
14 July 2022

Inbox

SCSWIS SAT: Scrutiny Assessm... 25 Mar 2022

SCSWIS Risk Assessment Docu... 11 May 2021

See more ...

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Click on Grant Portal Access.

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Grant Portal Access

Portal access for this service has been granted. If you have already followed the steps below please log into the digital portal and check if this service is displayed. You can find information about the portal [here](#).

If you have not already done so, complete the following steps to allow the linking of your registered care service onto our new digital portal.

Step 1: Create a digital portal account [here](#). Please log into the digital portal with this account before proceeding, to ensure the account has been successfully created.

Step 2: Enter your portal username and email address below. Once you submit, if the processing page does not clear after one minute please re-click the 'Grant Portal Access' menu item.

Username:

Email address:

Submit

There are instructions explaining that you will need to create the account before giving this user access to the portal.

The screenshot shows the 'Grant Portal Access' page on the Care Inspectorate website. The page has a purple header with the Care Inspectorate logo and navigation links: Home, Documents, Notifications, News, Users, Grant Portal Access, and Inspector Photos. A yellow banner below the header contains the title 'Grant Portal Access'. The main content area is white and contains the following text:

Portal access for this service has been granted. If you have already followed the steps below please log into the digital portal and check if this service is displayed. You can find information about the portal [here](#).

If you have not already done so, complete the following steps to allow the linking of your registered care service onto our new digital portal.

**Step 1:** Create a digital portal account [here](#). Please log into the digital portal with this account before proceeding, to ensure the account has been successfully created.

**Step 2:** Enter your portal username and email address below. Once you submit, if the processing page does not clear after one minute please re-click the 'Grant Portal Access' menu item.

Below the text is a form with two input fields: 'Username:' and 'Email address:'. A purple 'Submit' button is located below the form. A callout box with a green border and a line pointing to the form contains the following text:

Enter the username and email address for the portal account that requires provider access. Then click Submit.

Next time this user logs into the portal, the provider will be available.

The page footer is a purple bar with the text 'ms' on the right side.

**Headquarters**

Care Inspectorate  
Compass House  
11 Riverside Drive  
Dundee  
DD1 4NY

web: [www.careinspectorate.com](http://www.careinspectorate.com)

email: [enquiries@careinspectorate.com](mailto:enquiries@careinspectorate.com)

telephone: 0345 600 9527



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